

Model Answer
AU – 6098
M.A. (Ist Sem.) Examination, 2014
Public Administration
Paper – IV (Techniques of Management)
Course Teacher: Dr. Raj Kumar Khosla

Section – A

Q. 1. i-d, ii-c, iii-d, iv-a, v-a, vi-c, vii-b, viii-a, ix-c, x-b.

Section – B

Q.2. Define techniques of management and discuss its different characteristics.

Answer:

- Introduction
- Characteristics of management techniques:
 - Systematic,
 - Analytical,
 - Quantitative,
 - Objective.
- Conclusion.

Q.3. Define planning and discuss on development planning.

Answer:

- Introduction
- Process of development planning:
 - Pre-planning, Analysis of situation, Identifying problems, Selection of priorities, Definition of goal and objectives, Write up of formulated plan, Implementation, Monitoring or managerial planning, and Evaluation.
- Conclusion.

Q.4. Define organization and discuss different characteristics of modern organization.

Answer:

- Introduction
- Functions of organization
- Characteristics of modern organization:
 - Large sized, Complex, Work towards a purpose, Set pattern of behavior, Continuing system, Differentiation, Coordination, Conscious rationality, Import-coversion-Export, and Interaction with the environment.
- Conclusion.

Q. 5. Discuss the importance of POSDCORB for effective functioning of an organization.

Answer:

- Introduction
- Luther Gulick's argument of POSDCORB
- Strength of POSDCORB
- Function of organization through POSDCORB
- Conclusion.

Q. 6. Discuss the numbering of the events and drawing a network with reference of Fulkerson's role.

Answer:

- Introduction
- Fulkerson's Rule in the sequential numbering of the event
- Essential pre-requisite of sequential numbering
- Conclusion.

Q. 7. Discuss the importance of O& M with reference to India.

Answer:

- Introduction
- Objective of O&M

- Functions:
 - Training
 - Research
 - Consultation
 - Investigation
- O&M in India
- Conclusion

Q. 8. What do you understand by Human Resource Development? Discuss its limitation.

Answer:

- Introduction
- Nature and Scope of HRD
- Significance of HRD
- Limitations of HRD
 - Lack of Clear-cut goals
 - Lack of emphasis on means
 - Materialism engulfing the values
 - Rating of students in MBA done on the basis of pay packets
 - Contents of HRD not relevant to real values
 - HRD based on self-interest
 - Self-development through spiritual strength lacking
- Conclusion.